

## ***POLICY OVERVIEW AND SCRUTINY COMMITTEE Agenda***

Date Tuesday 7<sup>th</sup> February 2023

Time 6.00 pm

Venue Crompton Suite, Civic Centre, West Street, Oldham, OL1 1NL

- Notes
1. DECLARATIONS OF INTEREST- If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Constitutional Services at least 24 hours in advance of the meeting.
  2. CONTACT OFFICER for this agenda is Constitutional Services Tel. 0161 770 5151 or email [constitutional.services@oldham.gov.uk](mailto:constitutional.services@oldham.gov.uk)
  3. PUBLIC QUESTIONS - any Member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer by 12.00 noon on Thursday, 2<sup>nd</sup> February 2023.
  4. FILMING - The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

Please note that anyone using recording equipment both audio and visual will not be permitted to leave the equipment in the room where a private meeting is held.

Recording and reporting the Council's meetings is subject to the law including the law of defamation, the Human Rights Act, the Data Protection Act and the law on public order offences.

Please also note the Public attendance Protocol on the Council's Website

[https://www.oldham.gov.uk/homepage/1449/attending\\_council\\_meetings](https://www.oldham.gov.uk/homepage/1449/attending_council_meetings)

### MEMBERSHIP OF THE POLICY OVERVIEW AND SCRUTINY COMMITTEE

Councillors Alyas, Barnes, Dean, Harrison, McLaren (Chair), C. Phythian, Wilkinson and Williamson

Item No

- 1 Apologies For Absence
- 2 Declarations of Interest  
Urgent business, if any, introduced by the Chair
- 3 Urgent Business  
Urgent business, if any, introduced by the Chair
- 4 Public Question Time  
To receive Questions from the Public, in accordance with the Council's Constitution.
- 5 Liberal Democrats Budget Amendment Proposals 2023/24  
Report to follow
- 6 Conservative Budget Amendment Proposals 2023/24  
Report to follow
- 7 Policy Overview and Scrutiny Committee Work Programme 2022/23 (Pages 1 - 14)
- 8 Key Decision Document (Pages 15 - 34)  
Key Decisions scheduled to be taken by the Council/Cabinet.



## **POLICY OVERVIEW AND SCRUTINY COMMITTEE**

# **Policy Overview and Scrutiny Committee Work Programme 2022/23**

**Chair:** Councillor Colin McLaren

**Lead Officer:** Elizabeth Drogan, Statutory Scrutiny Officer

**Report Author:** Constitutional Services

**7<sup>th</sup> February 2023**

---

### **Purpose of the Report**

For the Policy Overview and Scrutiny Committee to review the Committee's proposed Work Programme for 2022/23.

### **Recommendations**

The Policy Overview and Scrutiny Committee is asked to note and comment on the attached Policy Overview and Scrutiny Committee Work Programme 2022/23.

## 1. Background

- 1.1 Overview and Scrutiny Procedure Rule 4.1 requires each Overview and Scrutiny Committee to prepare and maintain a Committee Work Programme.
- 1.2 The Policy Overview and Scrutiny Committee Work Programme presents the issues that the Committee will be considering and scrutinising during the 2022/23 Municipal Year. The Policy Overview and Scrutiny Committee works to the following terms of reference as agreed by the Council in June 2020 -
- a) To lead the development of the overview and scrutiny process in Oldham Metropolitan Borough Council, including responsibility for Member development with regard to overview and scrutiny.
  - b) To undertake strategic level scrutiny (having regard to the Prioritisation Framework where relating to significant policy/service change or an area of public or local interest) relating to:
    - Oldham Council.
    - Wholly owned Local Authority Companies.
    - Strategic Partners and Partnerships.
    - Greater Manchester Combined Authority (GMCA), Association of Greater Manchester Authorities (AGMA) and the city region generally.
    - Education (ensuring there is appropriate statutory representation of co-opted members).
    - Community issues which would include crime and disorder, cohesion, housing and environment and regeneration issues etc and
    - Area based issues.
  - c) To develop proposals for submission to the Cabinet and/or to scrutinize proposals of the Cabinet in respect of Policy Framework items, such items being as described at Article 4.1 to the Council Constitution.
  - d) To develop proposals for submission to the Cabinet and/or to scrutinize proposals of the Cabinet in respect of the Budget and related strategies etc., such items being as described at Article 4.1 to the Council Constitution.
  - e) To be the designated 'crime and disorder' committee pursuant to s19 of the Police and Crime Act 2006.
  - f) To establish Task and Finish groups, Inquiries etc to give in depth consideration to issues within the purview of the Committee.
  - g) To consider all Call-Ins (with the exception of called in business from the Commissioning Partnership Board) (In the event a call-in related to an education issue, the statutory co-optees would be invited to participate in that matter at the meeting).
  - h) To consider relevant matters referred from Council in accordance with Council Procedure Rule 10.11(g).
  - i) To make recommendations to the Cabinet or to any partner organisation on issues scrutinised relevant to those bodies, and where appropriate, direct to Council.
- 1.3 In drafting the Committee Work Programme, the work programme and outcomes from the 2021/22 Municipal Year have been reviewed to ensure continuation of

---

business where appropriate. The business likely to come forward through the year has been considered and, where possible, scheduled in the programme. Such items particularly relate to the Committee's more 'strategic' roles of scrutinising the Council's key policy items, annual budget proposals, proposals with significant service and or budgetary implications, and considering the implications for the Borough and for the Council of proposals being developed at the Greater Manchester (GM) level and by the Council's strategic partners.

- 1.4 Overview and scrutiny should be regarded as a 'dynamic' process in that issues should be expected to pass from one Committee to another at appropriate times: for example, activities and services following from approval of a Policy would in many cases be expected to be monitored by the Performance Overview and Scrutiny Committee. Variation from this approach would be where this Committee reserves a particular issue for its own consideration on the basis that the item is deemed 'strategic'. In addition, any issue that falls within the terms of reference of the Health Scrutiny Committee would, in the first instance, be assumed to be the responsibility of the Health Scrutiny Committee. In all cases, the flow of business across Committee will be managed by the Statutory Scrutiny Officer in consultation with the Chairs and Vice Chairs of the Overview and Scrutiny Committees. It should, however, be noted that the scheduling of Committee business is, to some degree, in the hands of others: for example, consideration of GM-level business will need to reflect the decision-making timetable of the GM Combined Authority.
- 1.5 The Policy Overview and Scrutiny Committee Work Programme at this stage only notes business scheduled for meetings of the Committee and those items where there is a realistic prospect of consideration within the year. However, the use of workshops or of task and finish groups are a tool of the overview and scrutiny function, enabling longer and more in-depth consideration of issues than is possible in a committee setting. Such events will be recorded in the Work Programme as they are called for, scheduled and held.
- 1.6 The initial Policy Overview and Scrutiny Committee Work Programme 2022/23 is attached as an Appendix to this report. The Work Programme will be updated and re-submitted to each meeting of the Committee (excluding dedicated budget meetings) as the year progresses.

## **2 Options/Alternatives**

- 2.1 Option 1 – To receive and consider the Committee Work Programme for 2022/23.  
Option 2 – Not to consider the Work Programme.

## **3 Preferred Option**

- 3.1 Option 1 is the preferred option as there is a Constitutional requirement for the Committee to have a Work programme.

## **4 Consultation**

- 4.1 Consultation has taken place with lead Officers around scheduling and consideration of business relevant to the Committee. Initial consultation with the

---

Chair were undertaken and will continue with the Chair and the Committee through the Municipal Year.

**5 Financial Implications**

5.1 N/A

**6 Legal Services Comments**

6.1 N/A

**7. Co-operative Agenda**

7.1 N/A

**8. Human Resources Comments**

8.1 N/A

**9 Risk Assessments**

9.1 N/A

**10 IT Implications**

10.1 N/A

**11 Property Implications**

11.1 N/A

**12 Procurement Implications**

12.1 N/A

**13 Environmental and Health & Safety Implications**

13.1 N/A

**14 Equality, community cohesion and crime implications**

14.1 N/A

**15 Equality Impact Assessment Completed?**

15.1 No

**16 Key Decision**

16.1 No

---

**17 Key Decision Reference**

17.1 N/A

**18 Background Papers**

18.1 None.

**19 Appendices**

19.1 Appendix 1 – Policy Overview and Scrutiny Committee Work Programme 2022/23.

This page is intentionally left blank



## POLICY OVERVIEW AND SCRUTINY COMMITTEE

### WORK PROGRAMME 2022/23

Tues 14 <sup>th</sup> June 2022	Young People Not in Education, Employment or Training (NEET)	To receive an update on participation and NEET rates and on activities looking to ensure appropriate opportunities for 16-18 year olds.	Portfolio – Education and Skills. Managing Director – Children and Young People. Amanda Youlden, Education and Skills Officer.	Part of the Employment, Work and Training – ‘themed’/significant issue consideration
	The Digital Sector: Developing a workshop to review apprenticeships across Oldham and the offering of digital apprenticeships by the Council.	To report back to the Committee on the Workshop delivered to the Youth Council on 23 <sup>rd</sup> March 2022	Portfolios – Education and Skills/Employment and Enterprise Executive Director Place and Economic Growth/ Managing Director – Children and Young People	Part Employment, Work and Training/part young people ‘themed’/significant issue considerations.
	The Youth Council and results of the ‘Make Your Mark’ ballot	To receive details of the annual ‘Make Your Mark’ ballot and hear the report of Youth Council representatives	Portfolio – Education and Skills Managing Director – Children and Young People Chris Lewis, Lead Youth Worker	Part of the young people ‘themed’/significant issue considerations.
	Corporate Plan	To scrutinise the draft Council Corporate Plan	Portfolio – Leader of the Council Executive Director Place and Economic Growth. Jonathon Downs, Corporate Policy Lead.	Policy Framework item

	The Oldham Plan	To scrutinise the draft Oldham Partnership Plan (sustainable community strategy)	Portfolio – Leader of the Council Executive Director Place and Economic Growth. Jonathon Downs, Corporate Policy Lead	Policy Framework item
Tues 26 <sup>th</sup> July 2022	Covid Update	Update on local matters related to the Covid pandemic.	Portfolio – Health and Social Care Deputy Chief Executive. Katrina Stephens, Director of Public Health	Update report required by the Committee, 20 <sup>th</sup> January 2022
	Creating a Better Place	To receive updates one year after adoption of Creating a Better Place and acquisition of the Shopping Centre.	Portfolio – Regeneration and Housing Executive Director Place and Economic Growth. Chris Lewis, Strategic Lead - Creating a Better Place	Update report required by the Committee, 9 <sup>th</sup> November 2021
Tues 20 <sup>th</sup> September 2022	Greater Manchester Streets for All Strategy	To be briefed on/the Greater Manchester Streets for All Strategy, a sub-strategy of the GM 2040 Transport Strategy.	Portfolio – Regeneration and Housing Assistant Chief Executive. Helen Fallon, Principal Officer Transport and Highways Policy.	Update required by the Committee, 1 <sup>st</sup> September 2021
	Homelessness Prevention and Reduction Strategy	To consider the Homelessness Prevention and Reduction Strategy 2021-26	Portfolio – Regeneration and Housing Executive Director Place and Economic Growth. Fiona Carr, Principal Housing Officer	Update report required by the Committee, 21 <sup>st</sup> September 2021

	Place Based Working	To receive an update on the development of the Place Based Model	Portfolio - Neighbourhoods Deputy Chief Executive	Item requested by former Overview and Scrutiny Board.  Scheduling to be determined.
Tues 8 <sup>th</sup> November 2022	Youth Justice Plan 2022/23	To scrutinise the Youth Justice Plan for 2022/23.	Portfolio - Children and Young People. Managing Director – Children and Young People. Paul Axon, Director – Young People’s Services, Positive Steps.	Policy Framework item.
Thurs 10 <sup>th</sup> November 2022 (if required)	Admin Budget, tranche 1	To consider any initial budget proposals that may be presented by the Administration		
Tues 22 <sup>nd</sup> November 2022 (if required)	Opposition Budget, tranche 1	To consider any initial budget proposals that may be presented by the Lead Opposition Groups		
Tues 13 <sup>th</sup> December 2021	Transport Strategy	To scrutinize proposals prior to Cabinet’s consideration	Portfolio – Regeneration and Housing Assistant Chief Executive. Helen Fallon, Principal Officer Transport and Highways Policy	

	Northern Care Alliance (NCA) NHS Group - employment support, local recruitment, and ongoing items.	Update on employment and training issues related to the Royal Oldham Hospital/NCA NHS Group, including T Levels, post-Covid/Covid compliant plan, and apprenticeships.	Donna McLaughlin, Director of Social Value, Northern Care Alliance.	Update report required by the Committee, 21 <sup>st</sup> September 2021. Scheduling to be determined.
Thurs 19 <sup>th</sup> January 2023	Selective Licensing of Private Rented Properties Scheme			<p>This item had previously been listed on the Committee work programme and a Scheme was agreed by the Cabinet in March 2022.</p> <p>Recommendation - The Committee is invited to indicate whether it wishes to receive details of the Scheme and an initial report on implementation.</p>
	Equalities Strategy - Update	Following consideration of a draft Strategy in June 2021, the Equality, Diversity and Inclusion (EDI) Strategy "Building a Fairer Oldham" was adopted by the Council in September 2021. The Committee had asked for a further report, including a programme, to be submitted.	Portfolio – Corporate Services Assistant Chief Executive. Jonathon Downs, Corporate Policy Lead.	

	Council Motion – Supporting Our Armed Forces Community	Consideration of a Motion debated at Council on 14 <sup>th</sup> December 2022	All Portfolios	
Thurs 26 <sup>th</sup> January 2023	Administration Budget Proposals and related Matters	To consider budget proposals presented by the Administration together with the Housing Revenue Account and Schemes, Strategies and Programmes related to the Council Budget.	Portfolio - Finance and Low Carbon and Deputy Leader Anne Ryans, Director of Finance	
	Participation of Young People aged 16 – 18 in Education, Employment or Training (EET)	A further report be submitted to the Committee in early 2023 providing updates on rates of participation and of those not in education, employment or training, the development of the proposed Partnership and Strategy, and further matters considered by the Committee, alongside individual Case Studies showing the pathways of individuals into education, employment or training.	Portfolio – Education and Skills.  Managing Director – Children and Young People.  Amanda Youlden, Education and Skills Officer.	The annual NEET report, to the Committee and can work towards a January 2023 date
Tues 7 <sup>th</sup> February	Opposition Budget Proposals	To consider budget proposals presented by the Lead Opposition Groups	Opposition Finance Spokesperson(s) Mark Stenson, Assistant Director of Corporate Governance and Strategic Financial Management	

Tues 21 <sup>st</sup> March	Green New Deal and related issues	Issues considered in 2021/22 included funding arrangements for the Oldham Green New Deal; Council, GMCA and government priorities and initiatives in green/low carbon issues; developing a strategic partnership for low carbon infrastructure; and development of a Strategic Low Carbon Investment and Delivery Partnership	Portfolio – Regeneration and Housing  Andy Hunt Directorate for Place and Economic Growth	The Committee gave particular attention to these issues during 2021/22 as a ‘major issue’.

### PENDING ISSUES

Joint Places for Everyone Development Plan Document (DPD)	To scrutinise the proposals contained within the proposed DPD for jobs, new homes and sustainable growth developed by nine of the local authorities in Greater Manchester, prior to their consideration by Council and/or Cabinet.	Portfolio – Regeneration and Housing Executive Director Place and Economic Growth Elizabeth Dryden-Stuart, Team Leader – Strategic Planning	Policy Framework item - Final consideration after Public Examination/prior to formal adoption. The timetable for further consideration is still to be advised.
Greater Manchester Streets for All Strategy	To be briefed on/the Greater Manchester Streets for All Strategy, a sub-strategy of the GM 2040 Transport Strategy.	Portfolio – Regeneration and Housing Assistant Chief Executive. Helen Fallon, Principal Officer Transport and Highways Policy.	Update required by the Committee, 1 <sup>st</sup> September 2021
Policing in Oldham	Updates, including crime rates, actions taken against	Greater Manchester Police	Linkage to the ‘crime and disorder overview and scrutiny committee’ function.

	criminality, and policing in Oldham.		Recommendation - The Committee is asked to consider on future scheduling of updates.
The Local Plan	To scrutinize proposals in respect of the Oldham Plan prior to their consideration by Council and/or Cabinet.	Portfolio – Regeneration and Housing Executive Director Place and Economic Growth Elizabeth Dryden-Stuart, Team Leader – Strategic Planning	Policy Framework item - The draft for consultation programmed for approval in September 2022. Timing of scrutiny and its position within process being considered.
GM 2040 Strategy and Sub-Strategies	To receive updates in the Strategy and be briefed/scrutinise a number of draft GM 2040 sub-strategies  GM2040 Sub Strategies are still in development. Timescales to be confirmed but likely: a. Freight and Servicing and Road Danger Reduction will likely come forward for January 2023 b. Local Bus Strategy and Streets for All Guidance is likely to be available in February 2023	Portfolio – Regeneration and Housing Assistant Chief Executive. Helen Fallon, Principal Officer Transport and Highways Policy	The scheduling of items to be determined in line with GMCA timescales.
Economic Recovery Plan	To be consulted/scrutinize the draft Economic Recovery Plan which will encapsulate the Work and Skills Strategy with the Business Growth and Investment Strategy into one document and which will	Portfolio – Employment and Enterprise Executive Director – Place and Economic Growth Jon Bloor, Assistant Director Economic Growth.	Part of the Employment, Work and Training – ‘themed’/significant issue consideration.

	provide a key focus on youth unemployment, with Care Leavers also featuring as part of the action plan.		





## Report to POLICY OVERVIEW AND SCRUTINY COMMITTEE

# Key Decision Document

**Portfolio Holder: Various**

**Report Author: Constitutional Services**

**7<sup>th</sup> February 2023**

---

---

### **Purpose of the Report**

For the Policy Overview and Scrutiny Committee to review and note the latest published Key Decision Document.

### **Executive Summary**

Overview and Scrutiny has access to the Key Decision Document and the timetable for decisions and intentions for consultation. For the Policy Overview and Scrutiny Committee, the Key Decision Notice provides an opportunity for the Committee to identify those decisions it considers as having particular significance and priority over which it would wish to maintain an overview of the implementation.

### **Recommendations**

The Policy Overview and Scrutiny Committee is asked to note the Key Decision Document and to provide any comments.

This page is intentionally left blank

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Report of the Director of Finance - Tender for Enforcement Services	Director of Finance – Anne Ryans	January 2023	Cabinet
<p>Description: To detail the tender for enforcement services provision.                      Document(s) to be considered in public or private: Proposed Report Title: Tender for Enforcement Services</p> <p>Background Documents: Various appendices</p> <p>Report to be considered in Private due to it containing confidential, commercial information.</p>				
Page 17	Backlog Maintenance 2022/2025	Executive Director for Place & Economic Growth - Emma Barton	Before January 2023	Cabinet
<p>Description: Backlog Maintenance Priorities for the Council Corporate Property Portfolio                      Document(s) to be considered in public or private: Private - NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council.</p>				
	Wrigley Head Solar Farm	Executive Director for Place & Economic Growth - Emma Barton		Cabinet
<p>Description: Update report on the Wrigley Head Solar Farm project and options for taking the project forward.                      Document(s) to be considered in public or private:</p>				

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Performance Space	Executive Director for Place & Economic Growth - Emma Barton	Before January 2023	Cabinet
Description: Approval of Outline Business Case Document(s) to be considered in public or private: Cabinet Report (Part A only)				
Paper 10	Report of the Director of Finance – Forecast Budget Reduction Requirement 2023/24 to 2027/28	Director of Finance – Anne Ryans	January 2023	Cabinet
Description: To present the outcome of a review of the forecast Budget Reduction Requirement for 2023/24 and future years over the revised Medium Term Financial Strategy period for a further four years to 2027/28. This includes a review of estimates and assumptions underpinning the previous forecasts reported at full Council on 2 March 2022. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Forecast Budget Reduction Requirement 2023/24 to 2027/28  Background Documents: Various appendices  Report to be considered in Public				
	Brownfield Register	Executive Director for Place & Economic Growth - Emma Barton	January 2023	
Description: Document(s) to be considered in public or private:				

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Strategic Housing Land Availability Assessment	Executive Director for Place & Economic Growth - Emma Barton	February 2023	
<p>Description: To seek approval for the publication of Oldham Council’s Strategic Housing Land Availability Assessment (SHLAA) as of 1 April 2022.                      Document(s) to be considered in public or private:</p>				
Page 6	Local Development Scheme	Executive Director for Place & Economic Growth - Emma Barton	January 2023	
<p>Description: The Local Development Scheme is the project plan for the Local Plan. It sets out details and timetables about the planning documents that will be prepared.                      Document(s) to be considered in public or private:</p>				
	Report of the Director of Finance – Treasury Management Strategy Statement 2023/24	Director of Finance – Anne Ryans	February 2023	Cabinet
<p>Description: To consider the Council’s Treasury Management Strategy for 2023/24 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Treasury Management Strategy Statement 2023/24</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>				

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Report of the Director of Finance – Revenue Budget 2023/24 and Medium Term Financial Strategy 2023/24 to 2027/28	Director of Finance – Anne Ryans	February 2023	Cabinet
<p>Description: To consider the Administration’s detailed revenue budget for 2023/24 and budget reduction proposals incorporating the current policy landscape and Local Government Finance Settlement.                      Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Revenue Budget 2023/24</p> <p>Background Documents: Various appendices</p> <p>–Report to be considered in Public</p>				
	Joint Report of the Executive Director Place and Economic Growth and Director of Finance – Housing Revenue Account Estimates for 2023/24 to 2027/28 and Projected Outturn for 2022/23	Director of Finance – Anne Ryans, Executive Director for Place & Economic Growth - Emma Barton	February 2023	Cabinet
<p>Description: The Housing Revenue Account (HRA) Outturn Estimates for 2022/23, the detailed budget for 2023/24 and the Strategic HRA Estimates for the four years 2024/25 to 2027/28.                      Document(s) to be considered in public or private: Proposed Report Title: Housing Revenue Account Estimates for 2023/24 to 2027/28 and Projected Outturn for 2022/23</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>				

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Report of the Director of Finance – Capital Programme & Capital Strategy for 2023/24 to 2027/28	Director of Finance – Anne Ryans	February 2023	Cabinet
<p>Description: To consider the Council’s Capital programme and capital strategy.  Document(s) to be considered in public or private: Proposed Report Title:  Report of the Director of Finance – Capital Programme &amp; Capital Strategy for 2023/24 to 2027/28</p> <p>Background Documents: Appendices</p> <p>Report to be considered in Public</p>				
Page 21	Report of the Director of Finance – Council Tax Reduction Scheme 2023/24	Director of Finance – Anne Ryans	February 2023	Cabinet
<p>Description: To determine the Council Tax Reduction Scheme for 2023/24  Document(s) to be considered in public or private: Proposed Report Title:  Report of the Director of Finance – Council Tax Reduction Scheme 2023/24</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
	Report of the Director of Finance Budget 2023/24 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes	Director of Finance – Anne Ryans	January 2023	Cabinet

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Page 22	<p>Description: The Determination of the Tax Bases for Council Tax Setting and for Business Rates Income for use in 2023/24 budget deliberations.                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance                      Budget 2023/24 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes</p> <p>Background Documents: Appendices - Various</p> <p>Report to be considered in Public</p>			
	<p>Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 3</p>	<p>Director of Finance – Anne Ryans</p>	<p>March 2023</p>	<p>Cabinet</p>
	<p>Description: The report provides an update on the Council’s 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 31 December 2022 (Quarter 3)                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 3</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>			
	<p>Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Month 8</p>	<p>Director of Finance – Anne Ryans</p>	<p>February 2023</p>	<p>Cabinet</p>



**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: The report provides an update on the Council's 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 November 2022 (Month 8)                      Document(s) to be considered in public or private: Proposed Report Title:                       Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Month 8                       Background Documents: Appendices – Various                       Report to be considered in Public</p>			
Page 23	National Careers Service Contract- Get Oldham Working		September 2022	Cabinet
	<p>Description:                      Document(s) to be considered in public or private:</p>			
	Bulky Collections & LWP Contract Report	Director of Environment - Nasir Dad	January 2023	Cabinet
	<p>Description: The report seeks approval to award a new contract for the collection of bulky waste and provision of goods within the Council's local welfare provision scheme.                      Document(s) to be considered in public or private: Private.</p>			
	Highway Vehicle Replacement	Director of Environment - Nasir Dad	January 2023	Executive Director for Place & Economic Growth - Emma Barton

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To seek approval for the purchase of new and replacement Council vehicle fleet for financial years 2022/23, 2023/24 and 2024/25.  Document(s) to be considered in public or private: Private. It is not in the public interest to disclose the information because it relates to the commercial affairs of the Council and its contractors.</p>				
Page 24	Oldham's Monitoring Report 2021-22	Executive Director for Place & Economic Growth - Emma Barton	January 2023	Cabinet Member - Regeneration and Housing (Leader - Councillor Amanda Chadderton)
<p>Description: Under Regulation 34 and 35 of The Town and Country (Local Planning) (England) Regulations 2012 local planning authorities must make monitoring information available for inspection as soon as possible after the information becomes available. The Monitoring Report covers the previous financial year that is 1 April 2021 to 31 March 2022.</p> <p>In line with the Regulations the Monitoring Report provides details on whether the council is meeting the milestones set out in the Local Development Scheme (LDS) for preparing the various Local Plan documents. Performance is monitored against the LDS that was in place at the start of the monitoring period. The Monitoring Report also monitors a range of planning indicators, such as housing, employment and biodiversity, which seek to assess the effectiveness of the council's land-use planning policies, and whether they are achieving their objectives and delivering sustainable development. This is our 18th Monitoring Report.</p> <p>Document(s) to be considered in public or private: Oldham's Monitoring Report 2021 - 2022</p>				
	Wrigley Head Solar Farm – delivery options	Director of Economy – Paul Clifford	March 2023	Cabinet

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Description: To provide a decision on the recommended delivery option for Wrigley Head Solar Farm Document(s) to be considered in public or private: Public				
	PSDS3a grant acceptance – energy works at Spindles	Director of Economy – Paul Clifford	December 2022	Cabinet
Description: To accept a Public Sector Decarbonisation Scheme grant for energy works at the Spindles Document(s) to be considered in public or private: Public				

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>The decision is deemed to be a Key Decision by virtue of the fact that that expected expenditure for Oldham Council over the duration of the contract (4 Years) has the potential to exceed the £250k threshold dependent on service demand, although a considerable part of this expenditure is schools</p>	<p>DBS Contract Renewal</p>	<p>Assistant Chief Executive - Shelley Kipling</p>	<p>Before January 2023</p>	<p>Cabinet Member - Corporate Services (Councillor Shaid Mushtaq)</p>

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: The awarding of the contract is a Greater Manchester wide decision with an expected decision to be made n late December 2022 followed by a 10-day cooling off period - and the decision to be formally confirmed by mid- January 2023.</p> <p>It is the responsibility of officers at individual authorities to seek separate internal approvals (At both an Executive and Political level) in line with respective Procurement/ / Legal / Constitutional Services governance arrangements.</p> <p>Document(s) to be considered in public or private: The Document and report will be private due to the nature of information relating to the awarding of the contract - deemed commercially sensitive</p>			
<p><b>New!</b></p> <p>Page 27</p>	<p>Grant Acceptance: City Region Sustainable Transport Settlement (CRSTS) – Manchester Street Viaduct Refurbishment</p>	<p>Director of Environment - Nasir Dad</p>	<p>February 2023</p>	<p>Cabinet</p>
	<p>Description: Oldham Council has secured additional funding for the refurbishment of Manchester Street Viaduct, via:</p> <p>City Region Sustainable Transport Settlement (CRSTS)</p> <p>Decision is required to confirm the value of the grant available to Oldham and notify Cabinet of the intention to bring this additional resource into the transport capital programme to design and undertake refurbishment works to Manchester Street Viaduct.</p> <p>The report will also outline the steps that Oldham Council will need to take to procure the necessary support to develop and deliver the scheme to budget and programme.</p> <p>Document(s) to be considered in public or private: Cabinet Report and referred to business case</p>			

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p><b>New!</b></p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 28</p>	<p>Oldham's Monitoring Report 2021-2022</p>		<p>December 2022</p>	<p>Cabinet Member - Regeneration and Housing (Leader - Councillor Amanda Chadderton), Executive Director for Place &amp; Economic Growth - Emma Barton</p>
<p>Description: To approve Oldham's Monitoring Report and Infrastructure Funding Statement 2021 - 2022. Document(s) to be considered in public or private:</p>				
<p><b>New!</b></p>	<p>Oldham Community Leisure (OCL) – Utility Benchmarking</p>		<p>January 2023</p>	<p>Cabinet</p>
<p>Description: Document(s) to be considered in public or private:</p>				

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

<b>Key Decision Reference</b>	<b>Subject Area For Decision</b>	<b>Led By</b>	<b>Decision Date</b>	<b>Decision Taker</b>
<b>New!</b>	Contract at Site A, Mumps, Oldham	Executive Director for Place & Economic Growth - Emma Barton	December 2022	Cabinet Member - Regeneration and Housing (Leader - Councillor Amanda Chadderton)
<p>Description: Regarding an agreement for Site A, Mumps which is a key gateway into the town centre.</p> <p>Document(s) to be considered in public or private: NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council.</p>				
<b>New!</b>	Highways Vehicle Procurement	Director of Environment - Nasir Dad	December 2022	Cabinet Member - Neighbourhoods
<p>Description: Highways require 11 new vehicles to replace their current fleet of vehicles. This is part of the cabinet approved fleet replacement programme (approved in Nov 2022 cabinet).</p> <p>Document(s) to be considered in public or private: Private, as the information relates to the commercial affairs of the Council and its contractors.</p>				
<b>New!</b>	LA Policy on Academy Conversion and Guidance	Director of Education, Skills & Early Years - Richard Lynch	January 2023	Cabinet

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Description: Revised policy for Academy Conversion and Guidance for Schools Document(s) to be considered in public or private: Academy Conversion Policy				
<b>New!</b>	Oldham's Transport Strategy, Delivery Plan and Town Centre Parking Strategy	Executive Director for Place & Economic Growth - Emma Barton	January 2023	Cabinet
Description: To adopt and publish the Oldham Transport Strategy. Document(s) to be considered in public or private: N/A				
DISC-12-22 New! Page 30	CPB approval to jointly procure two contracts with Tameside Metropolitan Borough Council and to seek approval for Delegated Authority for the Cabinet Member for Health and Social Care to approve the tender procedure	Director of Adult Social Care (DASS) – Jayne Ratcliffe	January 2023	Commissioning Partnership Board
Description: Approval to jointly procure the following two Contracts with Tameside Metropolitan Borough Council: A. Life of Client Contract (LOC): for the provision of stairlifts, ceiling track hoists, vertical and step lifts and gantry hoists in domestic properties where residents have disabilities. B. Service and Maintenance Contract (City Lifts): for the provision of inspection, servicing, maintenance and repair of stairlifts, through floor lifts, step lifts and track hoists installed in domestic properties where residents have disabilities To seek approval for Delegated Authority for the Cabinet Member for Health and Social Care to approve the tender procedure  Document(s) to be considered in public or private: Public				



**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<b>New!</b>	Oldham Council's inclusion within the Greater Manchester, Cheshire East and Cheshire West & Chester Business Rates Pool 2023/24	Director of Finance – Anne Ryans	January 2023	Cabinet Member - Finance and Low Carbon (Deputy Leader - Councillor Abdul Jabbar)
<p>Description: The report seeks formal approval for the Council's inclusion in the Greater Manchester, Cheshire East and Cheshire West &amp; Chester Business Rates Pool for the financial year 2023/24</p> <p>Document(s) to be considered in public or private: Proposed Report Title:                      Oldham Council's inclusion within the Greater Manchester, Cheshire East and Cheshire West &amp; Chester Business Rates Pool 2023/24</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in Public</p>				
<b>New!</b>	Non-Domestic Rates Tax Base 2023/24	Director of Finance – Anne Ryans	January 2023	Cabinet Member - Finance and Low Carbon (Deputy Leader - Councillor Abdul Jabbar)

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Report setting out information to determine the Non-Domestic (Business Rates) Tax Base for 2023/24, using the most up to date information and estimates available.                      Document(s) to be considered in public or private: Proposed Report Title: Non-Domestic Rates Tax Base 2023/24</p> <p>Background Documents: Various Appendices and Council Tax Tax Base and Non-Domestic Rates Tax Base Forecast 2023/24 (Presented to Cabinet on 23 January 2023)</p> <p>Report to be considered in Public</p>				
<p>Page 32 New!</p>	<p>Short Breaks Play and Leisure Delegated Decision to Award Contract</p>	<p>Director of Education, Skills &amp; Early Years - Richard Lynch</p>	<p>February 2023</p>	<p>Cabinet</p>
<p>Description: Approval to be given for Managing Director of Children's Services to award the contract for Short Breaks Play and Leisure following a full commissioning and procurement exercise. The contract will become operational from 1st April 2023.                      Document(s) to be considered in public or private: Private given the commercially sensitive nature.</p>				
<p>New!</p>	<p>Short Breaks Play and Leisure Delegated Decision to Award Contract</p>	<p>Director of Education, Skills &amp; Early Years - Richard Lynch</p>	<p>February 2023</p>	<p>Cabinet</p>
<p>Description: Approval to be given for Managing Director of Children's Services to award the contract for Short Breaks Play and Leisure following a full commissioning and procurement exercise. The contract will become operational from 1st April 2023.                      Document(s) to be considered in public or private: Private given the commercially sensitive nature.</p>				

**Key:**

## KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 22 DECEMBER 2022

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
------------------------	---------------------------	--------	---------------	----------------

**New!** - indicates an item that has been added this month

### Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Amanda Chadderton, Elaine Taylor, Abdul Jabbar MBE, Shaid Mushtaq, Eddie Moores, Barbara Brownridge, Shoab Akhtar, Mohon Ali and Hannah Roberts.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at: <http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>

This page is intentionally left blank